

ADDERBURY PARISH COUNCIL

TUESDAY 26 MARCH 2024

Clerk & Responsible Financial Officer

Theresa Goss
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20 March 2024

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 26 March 2024 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:35pm – 7:40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:40pm – 7:45pm

4. **Minutes** – To consider the minutes of the meeting held on 27 February 2024 and any matters arising from those minutes. **(Attached)**
7:45pm – 7:50pm
5. **Chairman's Announcements**
 - Road closure on Oxford Road
 - Precept 2024/2025**7:50pm – 8:00pm**
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
8:00pm – 8:10pm

7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.

8:10pm – 8:15pm

8. **Planning**

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Adderbury Neighbourhood Plan (ANP) – To note the progress which the ANP Working Group has made in relation to updating the Plan.
- iv) 21/01966/F, Land to Rear of Gracewell Care Home, Gardner Way Adderbury – To discuss the planning permission which has been granted for the erection of 18 dwellings and access road, the lack of progress with the discharge of the conditions and requests for information from Cherwell District Council, by the Parish Council, not being fulfilled.

8:15pm – 8:30pm

9. **Village Matters**

- i) FOCAL – To receive a report on the work of FOCAL. (Report to follow)
- ii) Community and Sports Centre Project (Milton Road) - To receive a progress report on:
- the building project;
 - grant funding applications; and
 - fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group.
- iii) 20mph Speed Restrictions – To discuss the response from the County Council regarding the issues of vehicles overtaking each other on Aynho Road since the introduction of the 20mph speed restrictions and the 30mph limit on the Oxford Road being changed to 20mph.
- iv) Annual Parish Meeting – To discuss the arrangements for the Annual Parish Meeting being held on Wednesday 17 April 2024.
- v) Day of Dance – To discuss the event being held on Saturday 27 April 2024.

8:30pm – 8:45pm

10. **Parish Council Matters**

- i) Parish Council Elections – To note that Parish Council elections are being held on Thursday 2 May 2024.
- ii) Health and Safety:
- To note the play area inspections at The Rise and Lucy Plackett Playing Field from Councillor Simon Davies;
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt; and
 - To note the inspection at the Walled Garden Allotments from Councillor Rachel Moffat.
- iii) Parish Council Newsletter – To discuss the contents of the next Newsletter.

- iv) Staffing Committee – To note the minutes of the Staffing Committee held on 21 March 2024.
- v) Walled Garden Allotments – To discuss a request for a skip at the Walled Garden Allotments and for a greenhouse on plot 14. The greenhouse is 118cm x 143cm and 212cm high with a steel frame and PVC cover.

8:45pm – 9:00pm

11. **Finance**

i) Financial Matters

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**

ii) Budget Monitoring – To note the budget monitoring report for 2023/2024. **(Report to follow)**

iii) General and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(Report to follow)**

iv) Adderbury Green Association – To review the annual contribution from the Adderbury Green Association towards cutting the grass on The Green.

9:00pm – 9:10pm

12. **Correspondence** - Items of correspondence will be circulated to members.

9:10pm – 9:15pm

The Lucy Jane Plackett Charity

(No Items)

13. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 14 & 15 on the grounds that it could involve the likely disclosure of private and confidential information.

9:15pm

14. **Track to the Railway Embankment** – To receive an update on the ownership of the track.

9:15pm – 9:25pm

15. **Staffing Committee** – To discuss any issues affecting the Clerk and Responsible Financial Officer, following the meeting of the Committee held on 21 March 2024.

9:25pm – 9:30pm

16. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm at Church House, High Street, Adderbury.

- 17 April 2023 (Annual Parish Meeting)
- 30 April 2024
- 21 May 2024
- 25 June 2024
- 30 July 2024
- 10 September 2024

9:30pm

17. **Items for Future Agendas/Items of Information 9:30pm**